

Bradford L. Wilson Jr.
601 W N Woody Rd, Azle, TX 76020

Dear Principals and Administrators,

Please consider this letter and review the enclosed resume in support of social studies teaching position on your team of educators. I have recently received my certification as part of the Tarleton Model for Accelerated Teacher Education (TMATE) program. I would like to continue my growth as a diligent and results-oriented teaching professional with a team of winners.

My background includes Air Defense operations in the United States Army, Transition Career Counselor and Human Relations. I have served in several progressive leadership roles from team leader, line supervisor, and program manager in several roles such as: conflict management and employee relations, quality control/quality; and management analyst. I have led teams in different sizes ranging from 5 personnel to as much as 1200 personnel in these capacities.

To assist with advancing a class of learners, I have gained outstanding verbal and written skills providing reports and oral briefing at all levels. In order to provide these reports I have proficiency in MS Word, MS Excel, and MS PowerPoint. My greatest assets are enthusiasm, ability to work with a team, and self-motivation gained in military service and throughout private entities.

I am confident that the skills, knowledge, and ability I offer will be an asset to Forte Junior High School. Problem solving skills, communication skills, and genuine care for my team of learners are attributes that I have grown over my military career. These skills have been tested and proven under the most adverse conditions and grown in the most diverse environments. I look forward to the opportunity of joining your team.

Sincerely,

Bradford L Wilson Jr.

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Enclosure: Resume